**SUPPORT TO STUDY APPEAL FORM**

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| **Information** |
| For independent help and advice, contact the [Advice Centre in the Students' Union](https://www.salfordsu.com/advice/advice-centre/) The deadline to submit your completed appeal form is **no later than 10 working days** after the date on the support to study outcome letter sent to you. |

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| **Your Details** |
| First Name |  |
| Last Name |  |
| Student Number | @ |
| School/Partner Institution |  |
| Course/Programme |  |
| Year of Study |  | Level: |  |
| Email Address(University email preferred)  |  |
| Date of most recent Support to Study Outcome  |  |
| **Grounds for Appeal** |
| Please indicate which grounds you have chosen below to use for your appeal |
| A: That new and relevant evidence is available which, for good and reasonable cause, was not available to a Stage 1 or Stage 2 Support to Study Meeting. Exceptional circumstances are needed to explain why any evidence could not have been made available.  | YES/NO |
| B: That there was a relevant and significant defect, error or mistake at Stage 1 or 2 of this Procedure which casts reasonable doubt on the decision reached by the in that the decision might have been different if the defect, error or mistake had not occurred. | YES/NO |
| C: That the decision reached at Stage 1 or 2 of this Procedure is manifestly unreasonable. In this context, unreasonable will be taken to mean perverse, i.e. the decision was not one that a similar process of consideration might have reached. | YES/NO |
| **Outline of appeal** |
| **Ground A – New evidence**Please list the evidence you intend to use, explain why this was not available at an earlier stage of the Support to Study process and its relevance to your appeal. Please provide any evidence to support your case.  |
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| **Ground B – relevant and significant defect, error or mistake at Stage 1 or 2**Please explain why you believe there was a relevantand significant defect, error or mistake at Stage 1 or 2 and provide any evidence you wish to use to support your case.  |
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| **Ground C – Unreasonable outcome**Please explain why you believe the outcome reached at an earlier stage was ‘manifestly unreasonable’ and the evidence you wish to use to support your case. |
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| **Declaration** |
| **By signing this form, I confirm the above information and supporting evidence is true and accurate. I understand that independent advice and guidance is available from the Students’ Union**:<https://www.salfordsu.com/advice/advice-centre/>  |
| Signed:  |  | Date: |  |
| You do not need to print and sign this form. You may type in your name and the date you complete the form, then send it to us from your University email account.  |

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| **How to submit your Form and Evidence**  |
| Please send your completed form and any supporting evidence to academicappeals@salford.ac.uk. |